



# 2018 INCPAS Scholars

## Application Instructions

Complete the 2018 Indiana CPA Society Scholars application form by June 1, 2018. Late applications will not be accepted. Applications must be submitted electronically or sent to Ali Paul, Director – Diversity & Outreach, 8250 Woodfield Crossing Blvd., #100, Indianapolis, IN 46240 or [apaul@incpas.org](mailto:apaul@incpas.org).

For questions, call Ali Paul at (317) 726-5025.

## Applicants must meet ALL of the following eligibility requirements:

- Must be an under-represented U.S. racial/ethnic minority student;
- Must be a high school student enrolled in an Indiana high school or home school program for the 2018-2019 school year;
- Must be an Indiana resident and able participate in monthly meetings in the Indianapolis OR South Bend-area;
- Must have demonstrated academic success (with a minimum GPA of 2.5 on a 4.0 scale);
- Must have an interest in accounting and/or business;
- Must be a student leader.

## Eligibility Guidelines

1. Applicant must complete the official **2018 INCPAS Scholars Application**. Only neat applications will be accepted. The student questionnaire and a recent academic transcript must be submitted with this application or it will not be accepted.
2. Applicant will also submit one reference questionnaire to be completed by a teacher, guidance counselor, supervisor, volunteer coordinator, etc.
3. Applications must be received by June 1, 2018, at 5 p.m. EDT.
4. All information submitted becomes property of the Indiana CPA Society and will not be returned to the applicant.
5. All INCPAS Scholars are *expected to participate in the various INCPAS Scholars activities* throughout the school year. INCPAS will work with student's schedules relating to school/activity conflicts. Failure to participate in events will result in dismissal from the INCPAS Scholars program and NO academic gift at the end of the year.

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## INCPAS Scholars Application Checklist

- Completed INCPAS Scholars application** (<http://tinyurl.com/19Scholars>)
- Student Questionnaire** (<http://tinyurl.com/19ScholarsQuestions>)
- Recent academic transcript**
- One Reference Questionnaire** (<http://tinyurl.com/19Reference>)



# INCPAS Scholars Application Form

Online Application: <http://tinyurl.com/19Scholars>

Application Deadline:

June 1, 2018

Name \_\_\_\_\_ Birth Date \_\_\_\_\_  
 Address \_\_\_\_\_ Apt. # \_\_\_\_\_ Cell \_\_\_\_\_  
 City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_  
 Race/Ethnicity \_\_\_\_\_  
 Gender (optional) \_\_\_\_\_  
 E-mail Address \_\_\_\_\_

### School Information, Honors & Activities

Current School \_\_\_\_\_  
 College of Interest \_\_\_\_\_  
 Major of Interest \_\_\_\_\_  
 Current GPA \_\_\_\_\_

### Grade for 2018-19 School Year

Freshmen	Sophomore	Junior	Senior
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### Awards & Honors

### School & Community Service Activities

### Work Experience

Employer	Employer	Year

**Submit application, student questionnaire, most recent transcript and reference questionnaire to address listed below.**

Applicant Signature \_\_\_\_\_ Date \_\_\_\_\_

Parent Signature \_\_\_\_\_ Date \_\_\_\_\_

### Parent/Guardian Information:

Guardian Name \_\_\_\_\_  
 Guardian Email \_\_\_\_\_  
 Guardian Phone \_\_\_\_\_

If you'd like your information sent to the National Association of Black Accountants Indy Chapter for consideration for the ACAP (Accounting Career Awareness Program)? **Initial Here:** \_\_\_\_\_

**Return to the Indiana CPA Society (Ali Paul, 8250 Woodfield Crossing Blvd., #100) by June 1, 2018**

**INCPAS Scholar Applicant:** \_\_\_\_\_

**To the Student** The Indiana CPA Society’s Diversity Advisory Council would appreciate that you answer the following four questions. Make sure to pay attention to the tip for each question, as it may help you focus your response. A simple paragraph for each question would be appropriate, however there is not a word minimum or maximum.

These questions can be answered online, on a separate document or in the space provided. If you do not submit your questionnaire online, this information should be returned (along with your INCPAS Scholars application) to the attention of Ali Paul, Director – Diversity & Outreach at the Indiana CPA Society, 8250 Woodfield Crossing Blvd., Suite 100, Indianapolis, IN 46240 OR by email at [apaul@incpas.org](mailto:apaul@incpas.org) OR fax (317) 726-5005.

**The application deadline is June 1, 2018.**

**Interest in CPA Profession**

**1. What interests you about the CPA professionand the INCPAS Scholars program?**

*Tip: Describe what you’re looking forward to if selected as an INCPAS Scholar.*

**Dealing with Adversity**

**2. Describe one of the most significant challenges you have faced and the steps you have taken to address this challenge?**

*Tip: This about something you’ve struggled with that may have required you to turn to someone for help. Tell us what happened and what you learned from the experience.*

**Goals/ Task Commitment**

**3. Articulate the goals you have established for yourself and discuss how you are working to accomplish these.**

*Tip: Give us an example of the work you've done (or are doing) to achieve your goals.*

**Developing Professional Relationships**

**4. How will having a mentor help you reach your academic and professional goals?**

*Tip: Scholars are provided with mentors, think about how this person can help you accomplish your goals.*



**Reference Questionnaire**  
(To be submitted by all applicants)

INCPAS Scholar Applicant: \_\_\_\_\_

**To the Recommender:** The Indiana CPA Society’s Diversity Advisory Council would appreciate your opinion of the student named above, who is an applicant for the 2018-19 INCPAS Scholars program. The INCPAS Scholars program is a highly competitive career awareness and mentoring program for students interested in business and accounting.

We ask that you answer the questions listed below. These questions can be answered online (<http://tinyurl.com/19Reference>), on a separate document or in the space provided. If you do not submit your recommendation online, this information should be returned to the attention of Ali Paul, Director – Diversity & Outreach at the Indiana CPA Society, 8250 Woodfield Crossing Blvd., Suite 100, Indianapolis, IN 46240 OR by email at [apaul@incpas.org](mailto:apaul@incpas.org) OR fax (317) 726-5005.

**The application deadline is June 1, 2018.**

Recommender Name: \_\_\_\_\_ Email Address: \_\_\_\_\_

Position/Employer: \_\_\_\_\_ Phone Number: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**1. How long and in what capacity have you known the applicant?**

**2. How does the applicant stand out from others in a similar capacity?**

**3. Please give an example of the applicant's impact on a person, group, or organization.**

**4. Please tell us anything else you think we should know about this applicant.**

# Frequently Asked Questions

## **1. What will be the time commitment for Scholars?**

Scholars will attend monthly events from September 2018 to August 2019. While each event varies in time, they'll average to be about 3 hours per month. In addition to the monthly events, Scholars will communicate with their mentor monthly (in person or by phone).

## **2. How are the INCPAS Scholars selected?**

All interested and eligible students completed the 2018 INCPAS Scholar application. The INCPAS Diversity Advisory Council then reviewed all applications. Personal statements and letters of recommendation were considered before evaluating GPAs.

## **3. How are the mentors selected?**

Mentors are selected by the leadership within their firm/company and are seen as rising stars in their office and are very passionate about the CPA profession.

## **4. When are the 2018-19 INCPAS Scholars events?**

Please see the 2018-19 INCPAS Scholars calendar for specific dates and times. This will not include mentoring session dates, as these will be determined by the Scholar, the parent and the mentor.

## **5. Will there be any out of pocket costs to my family?**

No, the entire INCPAS Scholars program is funded by sponsors. However, you are responsible for arranging transportation to the INCPAS Scholars event drop-off/pickup locations.

## **6. I'm involved in after school activities or work after school (ex: sports, band, etc.), can I still participate?**

Yes, provided the Scholar attends the required number of events. There will be two evening events in the fall semester, however the dates have already been set and the Scholar and the parent are encouraged to make the necessary arrangements to attend. All sports practices should be concluded by the start of these events.

## **7. What happens if I miss a scheduled INCPAS Scholars event?**

Scholars are required to attend all INCPAS Scholars events and are allowed up to two excused absences. However, it's very important they make every effort to attend. More than two absences will result in removal from the program.

## **8. Will I miss any school?**

Yes, usually once per semester. We will work with the school to facilitate any excused absences and will provide a letter from the Society with additional details for school administrators.

## **9. Where will the INCPAS Scholars events be held?**

INCPAS Scholars events are held in a variety of locations. Check the 2018-19 INCPAS Scholars calendar for specific event locations.

**10. Are parents invited to any of the events?**

Yes, a parent/guardian was invited to attend the Welcome Dinner and parents/guardians are invited to attend the closing reception in August 2018. Additionally, parents are *highly* encouraged to attend College Night in November. There will be a special information session for parents on what they need to know before you leave for college!

**11. Do I need to have a car?**

No, provided the Scholar will have transportation to the various INCPAS Scholars event drop-off locations, you are not required to have a car.

**12. What if I do not have a car?**

If you are not able to drive, you will need to plan accordingly with parents, friends or other Scholars and arrange for transportation to/from the drop-off/pick-up site. If you have transportation issues, contact Ali Paul immediately.

**13. On "field trip" days, who will provide transportation for the INCPAS Scholars?**

The Society will hire limousines and/or busses to transport the Scholars for the Visit to Industry, trips to universities and spring office visits.

**14. What is the suggested attire for INCPAS Scholars events?**

Before each event, Scholars are encouraged to look to their 2018-19 INCPAS Scholars calendar for suggested attire. The dress will range from school clothes to business professional. At the Dress & Dine event, Scholars will be provided with business professional clothes.